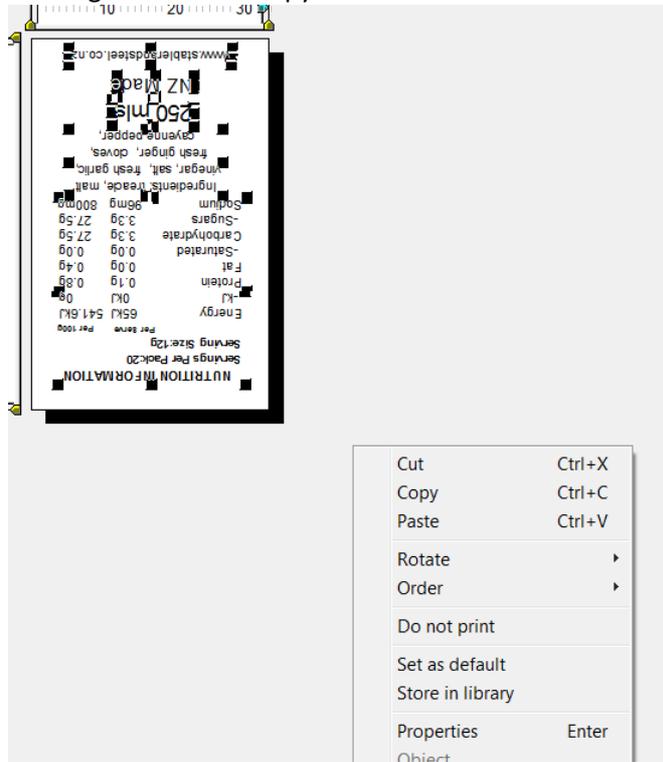# Creating a new label
and copying a field from one label to another.

Step One: Open both label design in Ticket 2000. If it is a new design then open a new label blank the size you require.

Step Two Highlight using Click and Drag the field or fields you are copying.
Then right click and "copy"..

PLEASE NOTE IF YOU HAVE DATA OFF THE LABEL FOR DATABASES ETC MAKE SURE YOU COPY THIS ALSO.

Step Three: Go to the other label or design and right click and " Paste" to the new label.

NOTES: If the copied field does not appear look at an approximate location that is the same as the copied label.
<u>If it is still not there then check it is not hidden behind another field.</u>

Once you have found the field you can move it to the desired location.